

No.ACD/AGRO/AICRPAM/869/2021  
Department of Agronomy  
College of Agriculture, Dapoli  
Date:- 23 FEB 2021

To,

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**Subject:** - Quotation for purchase of Laptop ....

Sir,

The AICRP on Agrometeorology, Department of Agronomy intends to purchase the Laptop with following specification.

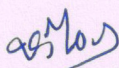
Sr. No	Particulars	Quantity to be purchase
1.	Laptop H P Make 11 <sup>th</sup> Gen Intel Core i5 Processor 8 GB DDR4-2666 SDRAM (2x4 GE 1 TB 5400 rpm SATA HDD Intel Iris Xe Graphics Windows 10 home 64 39.62 cm screen (15.6 inch) Microsoft office home and student 2019 HP essentials bag	1

You are therefore requested to provide quotation for the purchase of above specification Laptop and should reach this office on or before 05/03/2021 The quotation should include rate including forwarding charges to Dapoli and GST certificate. Please mention "Quotation for purchase of Laptop" on overleaf of the envelop. The certificate of authorized dealership if any should also be enclosed. The pamphlet/leaflet to be supplied may please be enclosed with quotation.

The quotation should be submitted in close envelope through post or hand delivery to the undersigned in the name of the Associate Dean, College of Agriculture ( Department of Agronomy) Dapoli at the earliest.

**Thanking you,**

**Yours sincerely,**

  
Agrometeorologist  
AICRP on Agrometeorology,  
Department of Agronomy,  
College of Agriculture,  
Dapoli, Dist – Ratnagiri